



## SAFETY COUNCIL OF EAST TEXAS

### Emergency Training

The purpose of this guideline is to provide information and guidance on training during regular hours and/or after hours for employees that need to enter a manufacturing facility to respond to an emergency situation. A manufacturing facility owner is one that allows the council to offer the site orientation required to enter the facility.

- An “Emergency” is determined by the employer and confirmed by the authorized facility owner representative.
- The facility representative or contractor supervision must contact Rick Wall or Gary Cheshier to make us aware of the emergency as soon as possible.
- The contractor must inform the council of their training needs so we can determine if training can be given during normal work hours.
- If training needs to be given after hours, we will accommodate the facility and/or contractor, but will charge the instructor’s time and mileage to the contractor, if it applies.
- If an employee asks to be accommodated for an emergency during normal weekday hours, and we have not been contacted by the plant or contractor in advance, that worker must provide a contact number for their supervisor and/or have the plant contact us to confirm it is an emergency. If the facility owner representative determines there is no emergency from their prospective, the contractor may still be accommodated with possible additional fees or their training will be rescheduled. Note that facility owners have council training requirements or exceptions that may negatively affect reciprocity of Basic Plus/Refresher.
- Be aware that there could be a possibility of additional fees or schedule interference due to council manpower, specific course schedules, facility outages or deviation of course material.

If anyone has questions concerning the information above please call:

Gary Cheshier. O – 903-758-1303. C – 903-918-2408

Rick Wall. O – 903-758-1303. C – 903-235-6363